

August 2018

Dear Parents,

Welcome to *Beyond the Bell, BtB!* The staff look forward to providing your children with the best possible care and ensuring a positive and safe environment.

We look forward to visiting with you on August 13th, *Welcome Back Parent Orientation*. Please stop by the gym to meet our staff. At the beginning of the school year, you will receive your *Family Handbook*. In it you will find a section dealing with the established policies and procedures of the before and after school program, *BtB*. Please take special note of the details regarding "late pickup policy" and the "no drop-in policy". Also, please note that if you select the full-time program for your child, that it is a year long commitment. Be sure to read the program comparison on the back of this letter in order to see which program best serves your family's needs. If you have any questions regarding the program, please contact Charlotte Aldrich or me.

Attendance must be scheduled in advance. Calendars will be completed electronically and emailed back to Mrs. Charlotte Aldrich. Payments are invoiced through *FACTS©* accounts. If your child is signed up for a day and is absent, you cannot switch to another day.

August and September calendars are attached. If you plan to use the *Beyond the Bell* during the months of August and September, please complete the calendars and email back to Charlotte Aldrich at caldrich@staopcs.org.

We look forward to another successful year. The *Before the Bell* staff is committed to making this the best year ever. We hope that your children have a pleasurable and productive experience with us this year.

Sincerely,

Susan Leddy
Beyond the Bell Coordinator

Beyond the Bell Tuition Options

Which program is right for you?

	<i>Daily Program</i>	<i>Full Time Program</i>
<i>Before School (6:30-7:40 am)</i>	<i>\$5.00 per day</i>	<i>\$765.00/annually</i>
<i>After School (3:15-6:30 pm)</i>	<i>\$14.00 per day</i>	<i>\$2,145.00/annually</i>

Daily Program

-Students attend only when needed (scheduling is done in advance on a bi-monthly basis please see cover letter or family handbook for details).

-Daily rate per block. Pay only for days needed.

-Daily rate is invoiced on the 1st and 15th of the month to your FACTS© account.

Full Time Program

-Students attend 4-5 days per week (students are scheduled automatically 4 to 5 days per week as requested by parent upon registration).

-Annual rate per block. Monthly tuition is the same each month regardless of length of month or number of days actually attended.

-Full time rate is invoiced in 9 equal Payments September 15-May 15 to your FACTS© account.