



Excellence...Strengthened by Faith

School Advisory Committee Meeting Minutes

Thursday, May 19th, 2016

6:30 PM

Members present:

Betty Hollas, Angie Coscio, Celeste Fruge, Kathleen Johnson, Heather Rosas, Dan O'Neil, Becki Kinch, Kendall Shamas, Renee Nunez, Mike Selles, Amy Janiszewski, Tammy Morrow, Catherine Miller

Members Absent:

Rocio Arana, Susan Leddy, Leigh Moorman, Father Tom Rafferty

- I. Opening Prayer and welcoming of members.
- II. Introduction Activity and Warm up led by Betty Hollas.—Snowball Fight
- III. Motion was made to approve April minutes by Celeste Fruge, Catherine Miller seconded and minutes were approved.
- IV. Reports:
 - a. Administrative: Given by Renee.
 - i. Enrollment and budget update: Due to Northwoods closing we are now up to 491 enrolled students in contrast to last months number of 472. This number is fluid however, as we have also lost 11 families since last month as well. Four of the withdrawals are due to financial reasons. We expect this number to increase as the June 1st tuition deadline approaches. Due to this uncertainty, we will not base our budget on the 491, but on a more realistic number such as 482. There are some overages in some of the grade levels, however this too, is expected to change by August and resolve itself. Good news, we did unexpectedly and happily fill 8th grade. Mike Selles suggested we

meet with Northwoods families to find out about Northwoods and what they liked and disliked about the school. Basically, to find out why they chose Northwoods over other schools. In addition, he suggested we should meet to welcome the new families and help them to better settle into SAOPCS.

- ii. Renee handed out the tentative meeting schedule for all committees and subcommittees. Advancement committee is in red as it is unconfirmed as of now.
 - iii. Tuition grants: Our families with needs have increased due to the current economy. Tuition grants allocated are presently \$104,366. We have a tuition grant account set aside for this purpose. From the Raise the Paddle at the Gala we have \$20,550 coming into the account, however, we will need to withdraw about \$30,000 to meet family need. We are expecting more families to apply for tuition grants over the summer as financial need increases. The finance subcommittee has suggested that we put some of the budget surplus into the Tuition grant account to replenish funds for the coming semesters. See handout for further information.
 - iv. P.A.C.E. Learning Center: Unexpected good news! The Parish Facilities Staff will be relocating their offices this summer. This vacancy will allow SAOPCS to convert the space into our P.A.C.E. learning center and house Mrs. Wunch and Mrs. Wogan. This will allow us to offer more support to our students with learning differences.
 - v. Current Happenings: Many summer projects are gearing up for the end of the school year. Classrooms are to be painted and put on a regular painting schedule going forward. 6th grade is now getting Chromebooks and these will be purchased soon. Construction began May 9th as scheduled, we look forward to the updates as they come.
 - vi. Little Saints Program: Denise Hunter is the new coordinator for the program. Renee is currently working with them to make changes to the handbook, policies and procedures, etc. Little Saints currently has very positive enrollment numbers.
- b. SAC Subcommittees:
- i. Advancement Given by Catherine Miller
 1. Annual Fund: The Annual Fund is presently about \$133,000 with \$8,000 in outstanding pledges.
 2. Gala: Gala numbers are still not finalized, however, more people attended than expected. The income so far is lower than last year, however, given the current economy, they are certainly positive. The Gala next year is to be held on April 28th, 2017 with a Wizard of Oz theme. It is to be held in house and hosted by the SAOPCS teachers and staff—although volunteers from committees would be appreciated.
 3. Advancement Committee Restructuring: Catherine mentioned the restructuring of the Advancement Committee. They have spoken to many other schools in our school cloister to get

ideas. They are considering taking a hiatus in the Fall to focus on Partners in Mission and see what changes need to be made to advancement. Presently awaiting direction from next year's Advancement Coordinator.

4. Other news: The Deacon Mike Mims Memorial Golf tournament will be held on October 28th 2016 at the Windrose Golf course. Steps for Students needs a new chairperson.

ii. Finance Given by Dan

1. Enrollment and budget: We are coming closer to closing the budget due to the unfortunate closing of Northwoods. 11 more students have withdrawn since April, so we are not out of the woods as of yet. Economy is still causing concern among families and we may see more families asking for tuition assistance or fully withdraw from the school. The finance subcommittee has decided to still hold back on the wish list items for next year to help meet budget, although we are in better shape than last month. The budget is due to be turned in June 15th. We are going to close the budget based on 482 students to accommodate any further shifts in enrollment and/or tuition assistance requests.

V. SAC Members for 2016-2017.

- a. Most everyone that attended tonight's meeting agreed to continue SAC membership for next year, however, Dan announced that he may not be returning.
- b. We need to find ways to reach out to parishioners and others to recruit for the SAC.

VI. SAC Planning for next year

- a. Betty had the committee brainstorm suggestions on how to improve the SAC going forward. Some of the suggestions included keeping the warm-ups, continue to work on our visibility in the school community, help with the structure of the new parent organization and increase our social media presence.

VII. June Meeting Location

- a. After discussion, it was determined that we will have our next meeting at Genuwine on 1488 at 6:30pm on June 16th, 2016.

VIII. Open Discussion

- a. Mike brought up SAOPCS hosting DCATS. DCATS has unfortunately already been allocated from Northwoods to another campus.

IX. Closing Prayer

Next Meeting: Thursday, June 16th, 2016 at 6:30pm at “Genuwine” off of 1488.

Signatures of Chair and Secretary Certifying Minutes

Chair _____ Date _____

Secretary _____ Date _____