



Excellence...Strengthened by Faith

**School Advisory Committee Meeting
Minutes – Thursday – June 18, 2015
6:30 PM – Rico's (Alden Bridge)**

Attendees:

Celeste Fruge, Catherine Miller, Betty Hollas, Luz Ayre, Kathleen Johnson, Heather Rosas, Amy Janiszewski, Angie Coscio

Ex-Officio present:

Renee Nunez, Kendall Shamas, Susan Leddy, Becki Kinch

Not in Attendance:

Mike Selles, Judy Stokes, Rocio Arano, Dan O'Neil, Father Tom Rafferty

- I. Opening Prayer was given by Celeste Fruge, followed by an introduction of members.
- II. Motion was made by Catherine Miller to approve May minutes and seconded by Betty Hollas. Minutes were approved with revisions that were sent via email at an earlier date. Minutes will be emailed to Judy Stokes who has moved from the area and served as 2014-2015 secretary. Judy will sign and mail the minutes to Renee who will pass them to Celeste for final signatures. Minutes will be filed with the school office.
- III. Administrative Report (attached) was given by Renee, Susan and Kendall.
- IV. Renee reported:
 - a. Number of students enrolled will change from 486 to 487 with a strong potential to rise to 490 by month's end.
 - b. Goal for number of students enrolled is 495 for budgetary reasons.
 - c. Majority of open spaces remain in PreK3 & PreK4.
 - d. Overbooked by one (1) in 1st grade due to assisting sibling entrance.
 - e. Hiring staff will bring in more students, as well.
 - f. Finance Committee has contingency plan in place in the unlikely event we do not hit budget through enrollment.
 - g. Numbers will shift on tuition grants. Two grants are in progress as of the date of this meeting.
 - h. Net asset number for tuition assistance will grow due to the generosity of Lori Pais' family who has set up a memorial fund in her name, asking that a percentage of all funds raised to go to tuition assistance.

- i. Focus of School Improvement goals came from Long Range Strategic Plan and Lumen Pro Via.
- V. Susan reported:
 - a. IOWA© test scores were reviewed.
 - b. August is set aside to train teachers to analyze the data from SAOPCS scores and implement the knowledge into curriculum planning and student programs.
 - c. Goal is to achieve over 70% on all tests.
- VI. Kendall reviewed the list of major accomplishments for 2014-2015.
- VII. Renee' highlighted summer happenings:
 - a. Advancement office relocation
 - b. Server upgrades
 - c. Phone system upgrades
 - d. Playground repairs
 - e. Refresh computers
 - f. Student chairs will be replaced in tech lab
 - g. Professional library relocation
 - h. Office space for part-time and floater teachers
 - i. Reinstate staff room
 - j. Revise emergency exit diagrams and Mission, Vision, and Philosophy posters in classrooms
 - k. Painting classrooms, etc.
- VIII. Marketing & Development Subcommittee Report was presented by Catherine & Becki
 - a. Becki reviewed fundraising budget and overall goals
 - b. Catherine reviewed save the dates and Parish Capital Campaign
- IX. Finance Subcommittee Report was presented by Renee.
 - a. The gap for 2015-2016 will be between the \$7600 (tuition) and \$8900 (cost to educate each child) mark. This will be a topic at the parent information nights in the fall.
 - b. Special projects beyond the normal annual budget will be covered from a one percent (1%) excess in the reserve fund this year:
 - i. Accreditation visit
 - ii. Replace tech lab chairs
 - iii. Playground fence
 - iv. Tech upgrades
 - v. Phone upgrade (Parish/school is doing a 60/40 split on this upgrade)
 - c. All above items were recommendations made by the Finance Committee. Betty Hollas moved to approve. Catherine Miller seconded the motion. The school 2015-2016 budget was approved.
- X. Update on accreditation process was given by Susan.
- XI. Officer discernment for 2015-2016 was discussed by Celeste.
 - a. SAC Chair for 2015-2016 school year will be Betty Hollas
 - b. Vice Chair for 2015-2016 school year will be Celeste Fruge
 - c. Secretary position will be covered by Heather, Angie, and Amy.

- XII. No open discussion was held.
- XIII. Next meeting date – August 20, 2015, 6:30 PM (School Office Suite)
- XIV. Closing prayer was offered by Celeste.
- XV. Adjournment

Signatures of Chair and Secretary Certifying Minutes

Betty Hollas
Chair

[Signature]
Secretary

Aug 20, 2015
Date

Aug. 20 2015
Date